

Florida State Foster Adoptive Parent Association

Board of Directors Meeting Minutes

February 26, 2018

Type of Meeting: Board of Directors Meeting

Attendees: See Attached

Call to order – Harriett Wynn called meeting to order at 8:30 pm

I. Approval of Minutes from: 1/29/2018

Everyone should have a copy of the minutes. Harriet found a couple of mistakes I've corrected. I'll resend those out. At this time we'll entertain a motion to approve them. Lillie Blackshear, I'll motion that the minutes be approved, with any necessary corrections. Lynda Thompson, I second it. We have a motion on the floor. That we approved the minutes, with changes if needed if there's no further discussion we will take a vote; All in favor?

Motion Carries

II. Report from Treasurer – Denise

Denise sent out the Treasurers report this afternoon. When she gets on the call we will have a Treasurers report. Until then please check your email.

See Attached Reports

III. Board Retreat: Chris and Orlando

Chris reports that we are excited about the retreat. Please make sure you have your calendar marked for April 7th. The Executive Board will be meeting beginning at noon on Friday. The remainder of the Board will arrive on Friday evening and begin the retreat Saturday morning. We are partnering with Membership Services, Inc. out of Tallahassee. Corey Matthews will be facilitating our retreat. He's is certified and has done a lot of strategic planning with non-profits and board development. He has started the process of gathering pertinent information from our association. After he compiles that information he will send out a survey to members of the board and different stake holders, across the state. We will be gathering information concerning what our focus should be as an association. His company will be compiling all that information for our retreat. Then we can hone in on our mission, vision statement, and a strategic plan for the next three to five years. We're really

excited about this. We need everybody to participate and give your perspective. We expect everyone on the Board to be a part of this retreat on Saturday, April 7th. Orlando, anything else that I missed or anything else that needs to be shared at this point?

No, you pretty much covered it all. I think we need to have a call with Corey soon. I think we're moving along in process just fine. Trudy reported that most of the information has been sent to Corey by she and Curtis. Denise should be sending in the financials this week.

According to the timeline; the survey development was supposed to be completed today. We need to connect and see where we are on that timeline. As soon as we are aware that the survey is going out, and how, we will connect with the Board. Thank you

IV. Elections:

The nominations are already up on the website. This year we will be nominating a President and Treasurer. You can download them if you know someone that's interested or if you yourself is interested go download them, fill them out, meet the requirements and send them in.

IV. Mini Conference and FSFAPA Quarterly Meeting

Amanda reports that we are excited for the mini conference. It starts at 10:00 am at the Best Western in Gainesville. We have four speakers lined up. Right now, we have about 60 adults and 70 youth. Our teens have day passes to go to the skating rink. The rest of the kids; we have child care lined up in our hotel. So, it will all be in one easy place.

Harriett reported that the FSFAPA Board members going to the mini conference are herself, Chris, Orlando, Denise, Curtis, Melanie, Saralyn, Coleen and Amanda. Are there any questions for Amanda? Hotel information will be sent to those attending tonight.

v. NFPA/FSFAPA Annual Conference

*Kara reports that we are on track for registration to go live March 15th. We need Florida families to register on our website and **not** on the NFPA website. The reason is that there is a difference, in cost, for registration, and Florida families, regardless of whether they are self-pay or scholarships by their CBC,*

*all of our registrations are \$175.00 **period**. We will try to make that abundantly clear.*

We anticipate receiving the exhibitor information from NFPA this week. We'll post a link on our website so that if you have folks that have expressed interest in having an exhibitor table for the conference check out the website.

We anticipate sponsorship information for child care, specifically this week. Four or Five of you have already reached out and said you were working on leads, people you think might be interested. Thank you for that. Just know that is coming.

Everybody should have the large sponsorship information, for the conference, as a whole. I know some of you even have a couple of huge entities, you thought would be appropriate, for sponsoring the conference as a whole. That's been out for a while.

We want a high attendance because the more people you have registered the more income you have; overall, and we get a portion of that. We have some separate expenses for our child care and youth programs for only our Florida kids. So, we want some Florida sponsors to help cover those expense.

VI. Open Discussion

Trudy: One item that has come to light, and has for many years, child care in the state of Florida for foster parents. Thomas and I spoke with the Dependency Court Improvement Panel, regarding this issue. On Facebook we had an abundance of information, which we were able to capture, about what's going on around the state with child care, and the cost of child care for many of our foster families recently due to a post by Coleen.

This morning on the Florida Coalition I found out that they are also have a workgroup tackling this issue. I reached out to John Cooper and LylaCavaso, to add us to that work group. We are also discussing with Saralyn, about having a round table at the conference, to discuss child care.

Harriet: This past Thursday, I had the pleasure of going to Georgia's 45th Annual Educational Conference, in Jekyll Island. I got the opportunity to speak to the audience, which was 1,100 plus people, which was a lot of people. I sent Trudy some notes back because I went there and I was looking at their conference and our conference and one thing I noticed in their conference was that they didn't serve any food, but one time; no breakfast, nothing. One day

they had coffee. I was there from Thursday to Sunday. They did not have any food.

I didn't see but one baby at the whole conference with all those people. No child care, no nothing. I did question them because I wondering how do they do that? How do they get so many people and not have child care? What they told me; the state pays \$125 for every person that wants to come to their conference. Each region (i.e.our CBC) will Sponsor so many families to come. That's how they work it out. It was amazing that it was so many people there, even with no food.

I think about our families. We do child care and all of that but, anyway overall it was a great conference. I represented Florida. A lot of the Georgia families would like to come to our conference and I gave them the email and website. It was a great thing.

Remember to look on your e-mail for the report that Denise sent me, and also the reminder this is the end of the month. If you haven't gotten your report in to Chris, please get that in as soon as possible, so he can have his report in to Curtis.

Paul Vernon please give us a report on your region: I've been to both CBC's in my region. Tomorrow I'm going up to visit the DCF representative, just to get a feeling of what, their concerns are; if they've got any concerns, how they want to work with us. I've been to graduation classes where I've talked to them about the benefits of joining FSFAPA. I don't know whether that had an effect of any new members in my area or not. I'm still gathering local happenings.

Chris reported for Kylie: I think that her church is having a recruitment event this coming Sunday evening. It's sponsored by All Pro Dads and the Wait No More Foundation.

The international ministry: Focus on the Family is doing a large event called "Wait No More" on April 28th. It's going to be at First Baptist of Orlando. They're trying to draw people from all over central Florida. They've actually asked me to be one of their speakers at that event. We had a pastors' luncheon last week that I spoke at with Jim Daly, the president of Focus on the Family. They do these events in different parts of the country. They had one in Arizona last weekend.

They came to Orlando about five or six years ago and did one. I will get you information on that if you can help get the word out. They are actually goanna have a licensing teams, from all the different central Florida circuits. They're going to be talking about foster care, adoption, and wrap around ministries and services. So, we are really hoping for big crowds at that event. Chris, if you can get that information to me we can get it up on the website.

Trudy: I forgot to let everyone know that the membership renewal letters are being sent to your CBCs, CEOs, and Executive Directors. When I get a response I will send it to Chris and to the RVP for that Region.

VII. Adjournment

Curtis Byrd: If there's no further discussion we'll entertain the motion to adjourn.

Chris Johnson: I'll make that motion.

Attendee: I'll second it.

Harriet: Goodnight everyone.

Respectfully submitted by Curtis Byrd, Secretary

Attendance Record

Florida State Foster/Adoptive Parent Association Inc.

		Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	#	%
1	Trudy Petkovich	x	x											2	16.7%
2	Harriett Wynn	x	x											2	16.7%
3	Denise Sasiain	x												1	8.3%
4	Lillie Blackshear	x	x											2	16.7%
5	Lynda Thompson	x	x											2	16.7%
6	Curtis Byrd	E	x											2	16.7%
7	Coleen LaCosta	x	x											2	16.7%
8	Dorothy Alvarez	x	x											2	16.7%
9	Chris Johnson	x	x											2	16.7%
10	Orlando Avila	E	x											2	16.7%
11	Paul Vernon	x	x											2	16.7%
12	Travis Davis	x	x											2	16.7%
13	Melanie Stimell	x	x											2	16.7%
14	Saralyn Grass	x												2	16.7%
17	Kylie McCracken	x	x											2	16.7%
21	Kara Elliott	E	x											2	16.7%
22	Amanda Williams	x	x											2	16.7%
23	Laurallyn Segur (Advisor)													0	0.0%
24	Gay Frizzell (Advisor)		x											1	8.3%
25	Xiomara Turner (Advisor)													0	0.0%
														0	0.0%

FSFAPA
Profit & Loss by Class
January through December 2017

	<u>Administ...</u>	<u>Advocacy</u>	<u>Annual C...</u>	<u>Daniel M...</u>	<u>DCF Su...</u>	<u>FAST</u>	<u>FCC</u>
Ordinary Income/Expense							
Income							
9990-Ask accountant Paypal Inc	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Conference Income							
Conference Childcare	0.00	0.00	14,530.00	0.00	0.00	0.00	0.00
Conference Donation	0.00	0.00	800.00	0.00	0.00	0.00	0.00
Conference Exhibitor	0.00	0.00	1,944.00	0.00	0.00	0.00	0.00
Conference Registration	0.00	0.00	4,504.00	0.00	0.00	0.00	0.00
Conference Sponsor	0.00	0.00	6,750.00	0.00	0.00	0.00	0.00
Lunch Tickets	0.00	0.00	40.00	0.00	0.00	0.00	0.00
Next Gen/Teen Registration	0.00	0.00	600.00	0.00	0.00	0.00	0.00
Tweens Registration	0.00	0.00	150.00	0.00	0.00	0.00	0.00
Total Conference Income	0.00	0.00	29,318.00	0.00	0.00	0.00	0.00
Contributions Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DCF Contract							
DCF CONFERENCE	0.00	0.00	55,000.00	0.00	0.00	0.00	0.00
DCF Contract - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total DCF Contract	0.00	0.00	55,000.00	0.00	0.00	0.00	0.00
Fundraising Income							
50/50	0.00	0.00	662.00	0.00	0.00	0.00	0.00
Silent Auction	0.00	0.00	1,181.00	0.00	0.00	0.00	0.00
Tshirts	0.00	0.00	1,881.00	0.00	0.00	0.00	0.00
Total Fundraising Income	0.00	0.00	3,724.00	0.00	0.00	0.00	0.00
Interest Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Membership Income							
Affiliate Memberships	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CBC Memberships	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Local Associations Membership	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Partner Membership-Individuals	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Membership Income - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Membership Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Income	0.00	0.00	88,042.00	0.00	0.00	0.00	0.00
Expense							
999-Ask My Accountant	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Administration							
Administrative Salary	10,000.00	0.00	0.00	0.00	0.00	0.00	0.00
Professional Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Professional trainings & textbo	287.19	0.00	0.00	0.00	0.00	0.00	0.00
Total Administration	10,287.19	0.00	0.00	0.00	0.00	0.00	0.00
Bank Fee	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Bank Processing Error Debit	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Board Expense							
Board Shirts & NameTags	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Board Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Business Expenses							
Business Registration Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Business Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Business Promotions	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Conference Expenses							
Audio Visual Equipment	0.00	0.00	3,650.26	0.00	0.00	0.00	0.00
Awards	0.00	0.00	288.90	0.00	399.35	0.00	0.00

FSFAPA
Profit & Loss by Class
January through December 2017

	<u>Administ...</u>	<u>Advocacy</u>	<u>Annual C...</u>	<u>Daniel M...</u>	<u>DCF Su...</u>	<u>FAST</u>	<u>FCC</u>
Childcare							
Food and Beverage	0.00	0.00	15,268.63	0.00	0.00	0.00	0.00
Childcare - Other	0.00	0.00	37,275.00	0.00	0.00	0.00	0.00
Total Childcare	0.00	0.00	52,543.63	0.00	0.00	0.00	0.00
Conference Cleaning	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Conference Hotel	0.00	0.00	0.00	0.00	0.00	0.00	-49.59
Conference Printing	0.00	0.00	1,499.05	0.00	0.00	0.00	0.00
Conference Scholarships							
Scholarship Hotel	0.00	0.00	3,947.62	0.00	0.00	0.00	0.00
Scholarship mileage reimburseme	0.00	0.00	1,215.74	0.00	0.00	0.00	0.00
Scholarship/registration reimbu	0.00	0.00	350.00	0.00	0.00	0.00	0.00
Total Conference Scholarships	0.00	0.00	5,513.36	0.00	0.00	0.00	0.00
Food and Beverage	0.00	0.00	43,514.87	0.00	0.00	0.00	0.00
Goody Bags	0.00	0.00	590.63	0.00	0.00	0.00	0.00
Hotel Parking	0.00	0.00	832.02	0.00	0.00	0.00	0.00
Other Conference Expenses	0.00	0.00	350.00	0.00	0.00	0.00	0.00
Speaker	0.00	0.00	156.85	0.00	0.00	0.00	0.00
Supplies & Copies	0.00	0.00	580.92	0.00	0.00	0.00	0.00
Teen Conference							
Food and Snacks	0.00	0.00	10,523.86	0.00	0.00	0.00	0.00
Tshirts	0.00	0.00	1,049.67	0.00	0.00	0.00	0.00
Total Teen Conference	0.00	0.00	11,573.53	0.00	0.00	0.00	0.00
Tweens expense							
Food and Snacks	0.00	0.00	3,886.56	0.00	0.00	0.00	0.00
Total Tweens expense	0.00	0.00	3,886.56	0.00	0.00	0.00	0.00
Total Conference Expenses	0.00	0.00	124,980.58	0.00	399.35	0.00	-49.59
Contract Services							
Accounting Fees	1,433.25	0.00	0.00	0.00	0.00	0.00	0.00
Total Contract Services	1,433.25	0.00	0.00	0.00	0.00	0.00	0.00
Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Exhibitor Table	0.00	0.00	0.00	0.00	500.00	0.00	0.00
FAST Program							
Airfare	0.00	0.00	0.00	0.00	0.00	200.00	0.00
FAST Salary	0.00	0.00	0.00	0.00	0.00	11,366.63	0.00
Hotel	0.00	0.00	0.00	0.00	0.00	301.11	0.00
Mileage	0.00	0.00	0.00	0.00	0.00	141.80	0.00
Parking	0.00	0.00	0.00	0.00	0.00	22.10	0.00
Per Diem	0.00	0.00	0.00	0.00	0.00	235.00	0.00
Total FAST Program	0.00	0.00	0.00	0.00	0.00	12,266.64	0.00
Fundraising Expense							
Credit Card fees	0.00	0.00	63.43	0.00	0.00	0.00	0.00
Tshirts	0.00	0.00	517.61	0.00	0.00	0.00	0.00
Fundraising Expense - Other	0.00	0.00	56.18	0.00	0.00	0.00	0.00
Total Fundraising Expense	0.00	0.00	637.22	0.00	0.00	0.00	0.00
Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Marketing Functions	0.00	326.00	0.00	0.00	0.00	0.00	0.00
Membership Fees (Dues to Orgs)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Operations							
Postage, Mailing Service	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Printing and Copying	1,682.16	0.00	0.00	0.00	0.00	0.00	0.00
Supplies	0.00	0.00	109.64	0.00	0.00	0.00	0.00
Telephone, Telecommunications	54.41	0.00	0.00	0.00	0.00	0.00	0.00
Total Operations	1,737.57	0.00	109.64	0.00	0.00	0.00	0.00

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January through December 2017

	<u>Administ...</u>	<u>Advocacy</u>	<u>Annual C...</u>	<u>Daniel M...</u>	<u>DCF Su...</u>	<u>FAST</u>	<u>FCC</u>
Other Types of Expenses							
Other Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Types of Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Paypal Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Printing Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Storage	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Travel Trainings & Conferences							
Airfare	0.00	0.00	0.00	0.00	0.00	0.00	50.00
Hotel Expense	154.64	2,741.28	8,369.01	762.75	2,554.99	0.00	472.85
Mileage	0.00	1,243.06	3,047.41	166.43	1,490.26	280.35	249.20
Parking	0.00	0.00	32.00	0.00	0.00	0.00	0.00
Per Diem	0.00	308.00	1,678.00	0.00	557.00	54.00	153.00
Registration	0.00	0.00	0.00	280.00	2,475.00	0.00	1,137.98
Rental Vehicle							
Gasoline	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Rental Vehicle - Other	251.38	0.00	347.29	0.00	0.00	0.00	38.00
Total Rental Vehicle	251.38	0.00	347.29	0.00	0.00	0.00	38.00
Taxi & Shuttle Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Tolls	69.85	54.74	156.16	0.00	89.06	0.00	20.00
Travel Trainings & Conferences - O...	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Travel Trainings & Conferences	475.87	4,347.08	13,629.87	1,209.18	7,166.31	334.35	2,121.03
Uncategorized Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Web Development and Maintenance	314.99	0.00	0.00	0.00	0.00	0.00	0.00
Total Expense	14,248.87	4,673.08	139,357.31	1,209.18	8,065.66	12,600.99	2,071.44
Net Ordinary Income	-14,248.87	-4,673.08	-51,315.31	-1,209.18	-8,065.66	-12,600.99	-2,071.44
Other Income/Expense							
Other Expense							
Prior Year Expense Adjustments							
Travel Per Diem	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Prior Year Expense Adjustments	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net Other Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net Income	-14,248.87	-4,673.08	-51,315.31	-1,209.18	-8,065.66	-12,600.99	-2,071.44

FSFAPA
Profit & Loss by Class
 January through December 2017

	Mini Fall ...	Mini Spri...	NACAC	NFPA	Non Con...	Other	QPI
Ordinary Income/Expense							
Income							
9990-Ask accountant Paypal Inc	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Conference Income							
Conference Childcare	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Conference Donation	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Conference Exhibitor	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Conference Registration	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Conference Sponsor	0.00	1,000.00	0.00	0.00	0.00	0.00	0.00
Lunch Tickets	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Next Gen/Teen Registration	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Tweens Registration	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Conference Income	0.00	1,000.00	0.00	0.00	0.00	0.00	0.00
Contributions Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DCF Contract							
DCF CONFERENCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DCF Contract - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total DCF Contract	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fundraising Income							
50/50	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Silent Auction	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Tshirts	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Fundraising Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Interest Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Membership Income							
Affiliate Memberships	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CBC Memberships	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Local Associations Membership	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Partner Membership-Individuals	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Membership Income - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Membership Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other Income	0.00	0.00	0.00	0.00	0.00	600.00	0.00
Total Income	0.00	1,000.00	0.00	0.00	0.00	600.00	0.00
Expense							
999-Ask My Accountant	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Administration							
Administrative Salary	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Professional Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Professional trainings & textbo	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Administration	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Bank Fee	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Bank Processing Error Debit	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Board Expense							
Board Shirts & NameTags	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Board Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Business Expenses							
Business Registration Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Business Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Business Promotions	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Conference Expenses							
Audio Visual Equipment	150.00	0.00	0.00	0.00	0.00	0.00	0.00
Awards	0.00	0.00	0.00	0.00	0.00	0.00	0.00

FSFAPA
Profit & Loss by Class
January through December 2017

	Mini Fall ...	Mini Spr...	NACAC	NFPA	Non Con...	Other	QPI
Childcare							
Food and Beverage	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Childcare - Other	0.00	320.00	0.00	0.00	0.00	0.00	0.00
Total Childcare	0.00	320.00	0.00	0.00	0.00	0.00	0.00
Conference Cleaning	0.00	60.00	0.00	0.00	0.00	0.00	0.00
Conference Hotel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Conference Printing	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Conference Scholarships							
Scholarship Hotel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Scholarship mileage reimburseme	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Scholarship/registration reimbu	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Conference Scholarships	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Food and Beverage	0.00	654.64	0.00	0.00	0.00	0.00	0.00
Goody Bags	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Hotel Parking	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other Conference Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Speaker	124.00	0.00	0.00	0.00	0.00	0.00	0.00
Supplies & Copies	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Teen Conference							
Food and Snacks	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Tshirts	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Teen Conference	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Tweens expense							
Food and Snacks	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Tweens expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Conference Expenses	274.00	1,034.64	0.00	0.00	0.00	0.00	0.00
Contract Services							
Accounting Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Contract Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Exhibitor Table	0.00	0.00	0.00	0.00	0.00	0.00	0.00
FAST Program							
Airfare	0.00	0.00	0.00	0.00	0.00	0.00	0.00
FAST Salary	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Hotel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Mileage	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Parking	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Per Diem	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total FAST Program	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fundraising Expense							
Credit Card fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Tshirts	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fundraising Expense - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Fundraising Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Marketing Functions	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Membership Fees (Dues to Orgs)	0.00	0.00	115.00	0.00	0.00	0.00	0.00
Operations							
Postage, Mailing Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Printing and Copying	0.00	0.00	0.00	0.00	2,236.33	0.00	0.00
Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Telephone, Telecommunications	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operations	0.00	0.00	0.00	0.00	2,236.33	0.00	0.00

FSFAPA
Profit & Loss by Class
January through December 2017

	Mini Fall ...	Mini Spri...	NACAC	NFPA	Non Con...	Other	QPI
Other Types of Expenses							
Other Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Types of Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Paypal Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Printing Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Storage	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Travel Trainings & Conferences							
Airfare	0.00	691.86	230.60	388.40	0.00	0.00	0.00
Hotel Expense	750.00	2,805.00	1,161.54	708.12	0.00	513.23	118.42
Mileage	567.82	3,476.72	0.00	155.75	0.00	508.87	0.00
Parking	0.00	90.00	0.00	0.00	0.00	0.00	0.00
Per Diem	188.00	1,210.00	117.91	304.00	0.00	55.00	0.00
Registration	0.00	0.00	645.00	175.00	0.00	0.00	295.00
Rental Vehicle							
Gasoline	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Rental Vehicle - Other	0.00	144.33	41.65	119.37	0.00	0.00	0.00
Total Rental Vehicle	0.00	144.33	41.65	119.37	0.00	0.00	0.00
Taxi & Shuttle Service	0.00	0.00	0.00	1.00	0.00	0.00	0.00
Tolls	0.00	46.82	7.21	0.00	0.00	0.00	0.00
Travel Trainings & Conferences - O...	0.00	34.46	0.00	0.00	0.00	0.00	0.00
Total Travel Trainings & Conferences	1,505.82	8,499.19	2,203.91	1,851.64	0.00	1,077.10	413.42
Uncategorized Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Web Development and Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Expense	1,779.82	9,533.83	2,318.91	1,851.64	2,236.33	1,077.10	413.42
Net Ordinary Income	-1,779.82	-8,533.83	-2,318.91	-1,851.64	-2,236.33	-477.10	-413.42
Other Income/Expense							
Other Expense							
Prior Year Expense Adjustments							
Travel Per Diem	0.00	60.00	0.00	0.00	0.00	0.00	0.00
Total Prior Year Expense Adjustments	0.00	60.00	0.00	0.00	0.00	0.00	0.00
Total Other Expense	0.00	60.00	0.00	0.00	0.00	0.00	0.00
Net Other Income	0.00	-60.00	0.00	0.00	0.00	0.00	0.00
Net Income	-1,779.82	-8,593.83	-2,318.91	-1,851.64	-2,236.33	-477.10	-413.42

FSFAPA
Profit & Loss by Class
 January through December 2017

	RVP	Training...	Unclassif...	TOTAL
Ordinary Income/Expense				
Income				
9990-Ask accountant Paypal Inc	0.00	0.00	626.29	626.29
Conference Income				
Conference Childcare	0.00	0.00	455.00	14,985.00
Conference Donation	0.00	0.00	0.00	800.00
Conference Exhibitor	0.00	0.00	-150.00	1,794.00
Conference Registration	0.00	0.00	-175.00	4,329.00
Conference Sponsor	0.00	0.00	0.00	7,750.00
Lunch Tickets	0.00	0.00	0.00	40.00
Next Gen/Teen Registration	0.00	0.00	0.00	600.00
Tweens Registration	0.00	0.00	0.00	150.00
Total Conference Income	0.00	0.00	130.00	30,448.00
Contributions Income	0.00	0.00	50.00	50.00
DCF Contract				
DCF CONFERENCE	0.00	0.00	0.00	55,000.00
DCF Contract - Other	0.00	0.00	73,335.00	73,335.00
Total DCF Contract	0.00	0.00	73,335.00	128,335.00
Fundraising Income				
50/50	0.00	0.00	0.00	662.00
Silent Auction	0.00	0.00	0.00	1,181.00
Tshirts	0.00	0.00	42.00	1,923.00
Total Fundraising Income	0.00	0.00	42.00	3,766.00
Interest Income	0.00	0.00	12.04	12.04
Membership Income				
Affiliate Memberships	0.00	0.00	610.00	610.00
CBC Memberships	0.00	0.00	16,625.00	16,625.00
Local Associations Membership	0.00	0.00	300.00	300.00
Partner Membership-Individuals	0.00	0.00	385.00	385.00
Membership Income - Other	0.00	0.00	566.83	566.83
Total Membership Income	0.00	0.00	18,486.83	18,486.83
Miscellaneous Revenue	0.00	0.00	0.00	0.00
Other Income	0.00	0.00	0.00	600.00
Total Income	0.00	0.00	92,682.16	182,324.16
Expense				
999-Ask My Accountant	0.00	0.00	630.69	630.69
Administration				
Administrative Salary	0.00	0.00	2,500.00	12,500.00
Professional Fees	0.00	0.00	125.00	125.00
Professional trainings & textbo	0.00	0.00	0.00	287.19
Total Administration	0.00	0.00	2,625.00	12,912.19
Bank Fee	0.00	0.00	12.50	12.50
Bank Processing Error Debit	0.00	0.00	12.50	12.50
Board Expense				
Board Shirts & NameTags	0.00	0.00	250.70	250.70
Total Board Expense	0.00	0.00	250.70	250.70
Business Expenses				
Business Registration Fees	0.00	0.00	61.25	61.25
Total Business Expenses	0.00	0.00	61.25	61.25
Business Promotions	0.00	0.00	162.76	162.76
Conference Expenses				
Audio Visual Equipment	0.00	0.00	0.00	3,800.26
Awards	0.00	0.00	0.00	688.25

FSFAPA
Profit & Loss by Class
January through December 2017

	RVP	Training...	Unclassif...	TOTAL
Childcare				
Food and Beverage	0.00	0.00	0.00	15,268.63
Childcare - Other	0.00	0.00	0.00	37,595.00
Total Childcare	0.00	0.00	0.00	52,863.63
Conference Cleaning	0.00	0.00	0.00	60.00
Conference Hotel	0.00	0.00	0.00	-49.59
Conference Printing	0.00	0.00	0.00	1,499.05
Conference Scholarships				
Scholarship Hotel	0.00	0.00	0.00	3,947.62
Scholarship mileage reimburseme	0.00	0.00	0.00	1,215.74
Scholarship/registration reimbu	0.00	0.00	0.00	350.00
Total Conference Scholarships	0.00	0.00	0.00	5,513.36
Food and Beverage	0.00	0.00	0.00	44,169.51
Goody Bags	0.00	0.00	0.00	590.63
Hotel Parking	0.00	0.00	0.00	832.02
Other Conference Expenses	0.00	0.00	0.00	350.00
Speaker	0.00	0.00	0.00	280.85
Supplies & Copies	0.00	0.00	423.38	1,004.30
Teen Conference				
Food and Snacks	0.00	0.00	0.00	10,523.86
Tshirts	0.00	0.00	0.00	1,049.67
Total Teen Conference	0.00	0.00	0.00	11,573.53
Tweens expense				
Food and Snacks	0.00	0.00	0.00	3,886.56
Total Tweens expense	0.00	0.00	0.00	3,886.56
Total Conference Expenses	0.00	0.00	423.38	127,062.36
Contract Services				
Accounting Fees	0.00	0.00	1,071.00	2,504.25
Total Contract Services	0.00	0.00	1,071.00	2,504.25
Equipment	0.00	0.00	589.00	589.00
Exhibitor Table	0.00	0.00	0.00	500.00
FAST Program				
Airfare	0.00	0.00	0.00	200.00
FAST Salary	0.00	0.00	1,033.33	12,399.96
Hotel	0.00	0.00	0.00	301.11
Mileage	0.00	0.00	0.00	141.80
Parking	0.00	0.00	0.00	22.10
Per Diem	0.00	0.00	0.00	235.00
Total FAST Program	0.00	0.00	1,033.33	13,299.97
Fundraising Expense				
Credit Card fees	0.00	0.00	0.00	63.43
Tshirts	0.00	0.00	1,126.17	1,643.78
Fundraising Expense - Other	0.00	0.00	0.00	56.18
Total Fundraising Expense	0.00	0.00	1,126.17	1,763.39
Insurance	0.00	0.00	577.00	577.00
Marketing Functions	0.00	0.00	821.00	1,147.00
Membership Fees (Dues to Orgs)	0.00	0.00	1,075.00	1,190.00
Operations				
Postage, Mailing Service	0.00	0.00	0.00	1.00
Printing and Copying	0.00	0.00	3,954.02	7,872.51
Supplies	0.00	0.00	487.38	597.02
Telephone, Telecommunications	0.00	0.00	2,444.51	2,498.92
Total Operations	0.00	0.00	6,885.91	10,969.45

FSFAPA
Profit & Loss by Class
January through December 2017

	RVP	Training...	Unclassif...	TOTAL
Other Types of Expenses				
Other Costs	0.00	0.00	54.95	54.95
Total Other Types of Expenses	0.00	0.00	54.95	54.95
Paypal Fees	0.00	0.00	323.04	323.04
Printing Expense	0.00	0.00	1,656.56	1,656.56
Storage	0.00	0.00	656.04	656.04
Travel Trainings & Conferences				
Airfare	0.00	0.00	0.00	1,360.86
Hotel Expense	0.00	0.00	14.22	21,126.05
Mileage	248.31	131.12	491.28	12,056.58
Parking	0.00	0.00	0.00	122.00
Per Diem	0.00	72.00	314.00	5,010.91
Registration	0.00	0.00	0.00	5,007.98
Rental Vehicle				
Gasoline	0.00	42.95	115.46	158.41
Rental Vehicle - Other	0.00	147.26	0.00	1,089.28
Total Rental Vehicle	0.00	190.21	115.46	1,247.69
Taxi & Shuttle Service	0.00	0.00	0.00	1.00
Tolls	24.00	24.42	67.24	559.50
Travel Trainings & Conferences - O...	0.00	0.00	0.00	34.46
Total Travel Trainings & Conferences	272.31	417.75	1,002.20	46,527.03
Uncategorized Expenses	0.00	0.00	300.00	300.00
Web Development and Maintenance	0.00	0.00	2,110.62	2,425.61
Total Expense	272.31	417.75	23,460.60	225,588.24
Net Ordinary Income	-272.31	-417.75	69,221.56	-43,264.08
Other Income/Expense				
Other Expense				
Prior Year Expense Adjustments				
Travel Per Diem	0.00	0.00	0.00	60.00
Total Prior Year Expense Adjustments	0.00	0.00	0.00	60.00
Total Other Expense	0.00	0.00	0.00	60.00
Net Other Income	0.00	0.00	0.00	-60.00
Net Income	-272.31	-417.75	69,221.56	-43,324.08

FSFAPA
Profit & Loss
 January through December 2017

	Jan - Dec 17
Ordinary Income/Expense	
Income	
9990-Ask accountant Paypal Inc	626.29
Conference Income	
Conference Childcare	14,985.00
Conference Donation	800.00
Conference Exhibitor	1,794.00
Conference Registration	4,329.00
Conference Sponsor	7,750.00
Lunch Tickets	40.00
Next Gen/Teen Registration	600.00
Tweens Registration	150.00
Total Conference Income	30,448.00
Contributions Income	50.00
DCF Contract	
DCF CONFERENCE	55,000.00
DCF Contract - Other	73,335.00
Total DCF Contract	128,335.00
Fundraising Income	
50/50	662.00
Silent Auction	1,181.00
Tshirts	1,923.00
Total Fundraising Income	3,766.00
Interest Income	12.04
Membership Income	
Affiliate Memberships	610.00
CBC Memberships	16,625.00
Local Associations Membership	300.00
Partner Membership-Individuals	385.00
Membership Income - Other	566.83
Total Membership Income	18,486.83
Miscellaneous Revenue	0.00
Other Income	600.00
Total Income	182,324.16
Expense	
999-Ask My Accountant	630.69
Administration	
Administrative Salary	12,500.00
Professional Fees	125.00
Professional trainings & textbo	287.19
Total Administration	12,912.19
Bank Fee	12.50
Bank Processing Error Debit	12.50
Board Expense	
Board Shirts & NameTags	250.70
Total Board Expense	250.70
Business Expenses	
Business Registration Fees	61.25
Total Business Expenses	61.25
Business Promotions	162.76
Conference Expenses	
Audio Visual Equipment	3,800.26
Awards	688.25

FSFAPA
Profit & Loss
 January through December 2017

	Jan - Dec 17
Childcare	
Food and Beverage	15,268.63
Childcare - Other	37,595.00
Total Childcare	52,863.63
Conference Cleaning	60.00
Conference Hotel	-49.59
Conference Printing	1,499.05
Conference Scholarships	
Scholarship Hotel	3,947.62
Scholarship mileage reimburseme	1,215.74
Scholarship/registration reimbu	350.00
Total Conference Scholarships	5,513.36
Food and Beverage	44,169.51
Goody Bags	590.63
Hotel Parking	832.02
Other Conference Expenses	350.00
Speaker	280.85
Supplies & Copies	1,004.30
Teen Conference	
Food and Snacks	10,523.86
Tshirts	1,049.67
Total Teen Conference	11,573.53
Tweens expense	
Food and Snacks	3,886.56
Total Tweens expense	3,886.56
Total Conference Expenses	127,062.36
Contract Services	
Accounting Fees	2,504.25
Total Contract Services	2,504.25
Equipment	589.00
Exhibitor Table	500.00
FAST Program	
Airfare	200.00
FAST Salary	12,399.96
Hotel	301.11
Mileage	141.80
Parking	22.10
Per Diem	235.00
Total FAST Program	13,299.97
Fundraising Expense	
Credit Card fees	63.43
Tshirts	1,643.78
Fundraising Expense - Other	56.18
Total Fundraising Expense	1,763.39
Insurance	577.00
Marketing Functions	1,147.00
Membership Fees (Dues to Orgs)	1,190.00
Operations	
Postage, Mailing Service	1.00
Printing and Copying	7,872.51
Supplies	597.02
Telephone, Telecommunications	2,498.92
Total Operations	10,969.45

FSFAPA
Profit & Loss
 January through December 2017

	Jan - Dec 17
Other Types of Expenses	
Other Costs	54.95
Total Other Types of Expenses	54.95
Paypal Fees	323.04
Printing Expense	1,656.56
Storage	656.04
Travel Trainings & Conferences	
Airfare	1,360.86
Hotel Expense	21,126.05
Mileage	12,056.58
Parking	122.00
Per Diem	5,010.91
Registration	5,007.98
Rental Vehicle	
Gasoline	158.41
Rental Vehicle - Other	1,089.28
Total Rental Vehicle	1,247.69
Taxi & Shuttle Service	1.00
Tolls	559.50
Travel Trainings & Conferences - Other	34.46
Total Travel Trainings & Conferences	46,527.03
Uncategorized Expenses	300.00
Web Development and Maintenance	2,425.61
Total Expense	225,588.24
Net Ordinary Income	-43,264.08
Other Income/Expense	
Other Expense	
Prior Year Expense Adjustments	
Travel Per Diem	60.00
Total Prior Year Expense Adjustments	60.00
Total Other Expense	60.00
Net Other Income	-60.00
Net Income	-43,324.08